



Parent / Community Involvement Task Force (PCITF)

Meeting Minutes

Deerfield Beach Middle School (Cafeteria)

February 12, 2018 / 5:45 p.m. – 6:30 p.m. (followed by I-zone Meeting)

Present: Mary Fertig (Chair), Debbie Aleman, Joseph Balchunas, Andrea Cavanagh, Sheri Johnson, Sajan Kurian, Esther Mizell, Lew Naylor, Laurie Rich Levinson

Guests: Scott Jarvis

I. Call to Order

Ms. Fertig called the meeting to order.

II. Welcome

New PCITF Member Mr. Kurian -- Board Chair Nora Rupert's appointee -- was welcomed by the current members. Mr. Kurian shared he is a health care professional as well as a mentor / volunteer at Coconut Creek High School.

III. Approval of Minutes – January 22, 2018 Meeting

The minutes were unanimously approved.

IV. Innovation Zone Support Discussion

Ms. Fertig requested that each group develop a plan with activities, formats and dates. Here are the five (5) break-out groups and their leaders. Ms. Fertig will distribute additional, related information discussed at tonight's larger I-Zone meeting.

A. Increase Parent Involvement on All Levels – Esther Mizell

B. Redefining Parent Involvement – Sheri Johnson

C. Building a Zone Core of Volunteers – Debbie Aleman & Andrea Cavanagh

D. Multilingual Communications Across the Board – Mary Fertig

E. Bringing Businesses into Schools – Lew Naylor

VI. Parent Resource Town Hall (Spring Conference) – March 10, 2018

Update: In light of the Marjory Stoneman Douglas High School tragedy, this event has been postponed until the Fall.

Ms. Aleman indicated the majority of arrangements have been completed. She will request Natalie Beasley confirm the rest of the principals for the panel.

Update: Following the I-zone meeting, Ms. Fertig, Ms. Rich Levinson, Ms. Aleman, Ms. Cavanagh, Nadia Clarke and Todd Sussman reviewed and fine-tuned the letter to principals and the flyer.

VII. Future Meeting & Event Dates

Monday, March 5, 2018 Regular Task Force meeting McFatter (Rm. 602) 6:00 pm

Saturday, March 10, 2018 Parent Resource Town Hall Piper High School

Update: In light of the Marjory Stoneman Douglas High School tragedy, this event has been postponed until the Fall.

Registration 8:30 a.m. – 9:00 a.m.

Event 9:00 a.m. – 12:00 noon

District Departments & Non Profits Set-up: 9:30 a.m. – 10:00 a.m.;

Available for participants: 10:00 a.m – 12:00 noon

Monday, April 9, 2018 Regular Task Force Meeting 6:00 p.m.
McFatter, Chef Table Room 602

Monday, May 7, 2018 Regular Task Force Meeting 6:00 p.m.
McFatter, Chef Table Room 602

Monday, June 4, 2018 Regular Task Force Meeting 6:00 p.m.
McFatter, Chef Table Room 602

VIII. Adjournment

Ms. Fertig adjourned the meeting...which then segued into the larger Innovation Zone Meeting.